

CONFIRMED MINUTES

BOT MEETING



Learning Together
Akona Piri Tahī

At the **BOT Meeting** on **11 Sept 2023** these minutes were **confirmed as presented**.

Name:	Te Puke Primary School
Date:	Monday, 7 August 2023
Time:	5:15 pm to 6:04 pm (NZST)
Location:	Board Room, TPPS
Board Members:	Rona Wheeldon (Chair), Gosia Costar, Andrea Dance, Krystal Cooper, Lorraine Doughty, Matthew Armstrong, John White
Attendees:	Monique Verwey
Guests/Notes:	Nicola Brewer

1. Opening Meeting/ Karakia

1.1 Confirm Minutes

BOT Meeting 12 Jun 2023, the minutes were confirmed as presented.

Minutes for the BOT meeting held 12 June 2023 are confirmed as true and correct.

Approved:- John White Seconded:- Lorraine Doughty

NOTE:- Meeting of 7th August 2023 went into committee at 5:45pm and out of committee at 5:55pm.

1.2 Correspondence

Gosia Costar is going to Poland for a holiday. In her absence, she fully supports any Flying Minutes that need approval or BOT decisions can be made without her.

Aneta's resignation was accepted.

1.3 Whanaugatanga

- The office staff are mindful of address proof for parents/caregivers applying for out-of-zone enrolment applications.

- Very difficult to find relievers, but staff have been very accommodating with changing CRT days and other plans to help out.

2. Major Decisions and Discussions

2.1 Property Update

- B Block will mainly be a facelift, with money saved used for a deck. Toilets in this block will be a refurb, taking away the urinals due to privacy issues for students
- Drop-down blinds on the decks allow for eating outside and fresh air during wet weather
- Canopy- mesh blinds will be ready by the end of the term
- Toilet blockage was caused by a sizeable concrete chunk blocking it, with sand added. Now clear.

3. Board Annual Work Plan

3.1 2023 Review Schedule

Feedback on the current reviews is expected before the next meeting.

4. Actions from Previous Meetings

4.1 Actions points from previous meetings

5. Management Reports

5.1 Principal report

- No questions about Ski Camp EOTC, and a comprehensive report was provided. We discussed bad weather and being stuck on the mountain. Look at 'slippers' instead of chains for both vans before the next camp for ease of putting on. Some children were challenged staying overnight.
- The swimming pool crack will be addressed in Term 4
- Rona has a chat with Tony about any Health and Safety issues. Tony raised that the cobbles under the tree by B Block are lifted by tree roots, some are missing, and students are also digging them up.
- There is a high need for ORS students coming shortly; applications for assistance have been approved.
- Krystal spoke to the data. There have been improvements, still work to do but trending upwards. Year 2's are making good progress. Andrea invited the board to come into classes in the morning to observe.
- John queried the breakdown with the data i.e. no separate stats for Maori achievement. Breakdowns will be discussed later in the year, concentrating on the school as a whole and looking at the progress made. New programs have had an impact.
- We are part of a Learning Support Register with other Te Puke Schools to track students with extra needs. This information will go with them from school to school.
- Staff are loving the LLLL program. (Little Learners Love Literacy)
- Numicon, we have been funded for PD which is coming up

- The Resilience Project (Tanya Dalton Foundation) is pulling out of New Zealand and will operate in Australia only, no longer financially sustainable. Local schools will look at their own programs as there is value in continuing the project, under a different name.
- Angel Lagerwaard is keen to get involved with the Christmas in the Park event and Andrea has suggested she also get together a team to do the annual town Christmas float parade
- TPI Open Night for Year 6's clashes with our school production first night. Krystal talking with Jill Wheeldon regarding an alternative just for our students so they don't miss out.
- After the successful planned lockdown practice we will do an impromptu lockdown as another practice.

5.2 Finance Report

- Banked staffing looks really good.
- Zero balance looks achievable.

5.3 Health & Safety Review

- Feedback on ski camp was appreciated by the board.
- Monique gave some detail regarding the spate of broken bones over the last few weeks.
- Classes have been asked to reinforce the use of bikes ONLY on the bike track

6. Other Business

6.1 General Business

7. Close Meeting

7.1 Close the meeting

Next meeting: BOT Meeting - 11 Sept 2023, 5:15 pm

Signature: _____

Date: _____